Slide 1 - Slide 1

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Welcome to the course: CareEvolve Log in and Creating your Desktop Icon.		
OhioHealth Laboratory Services partners with CareEvolve to bring you the		
OhioHealth Laboratory Services Results Portal. You may hear the names		
CareEvolve and the OhioHealth portal used interchangeably.		
At the conclusion of the course, you should be able to log into your account in	-1140	
At the conclusion of the course, you should be able to log into your account in the CareEvolve application and create a desktop icon for CareEvolve and your OhioHealth results. You will also be given support resources for any of your	#≞ OhioHealth	
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	Phone: 614-566-5236	
	© CareEvolve™	
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### **Text Captions**

Welcome to the course: **CareEvolve Log in and Creating your Desktop Icon**. OhioHealth Laboratory Services partners with CareEvolve to bring you the OhioHealth Laboratory Services Results Portal. You may hear the names CareEvolve and the OhioHealth portal used interchangeably.

At the conclusion of the course, you should be able to log into your account in the CareEvolve application and create a desktop icon for CareEvolve and your OhioHealth results. You will also be given support resources for any of your CareEvolve issues.

Click anywhere to continue.

### Slide 2 - Slide 2

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		Click on the address bar at the top screen to type in the CareEvolve web	of the address.	
		Note: You will then press the Enter continue in the live environment	key to t.	
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**Text Captions** 

The URL (web address) to login and view lab results from OhioHealth Laboratory Services is <u>https://oh.careevolve.com</u>.

**Click** on the **address bar** at the top of the screen to type in the CareEvolve web address.

Note: You will then press the Enter key to continue in the live environment.

#### Slide 3 - Slide 3

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**Text Captions** 

Click anywhere to continue.

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Usernames follow the standard defined in this training: Username: First Initial, Middle Initial, Last Name, Last four digits of phone number Example: First name: Trainer Phone. 014,111,1234 Username; LCTrainer1234	
© CareEvolve™ Standard   Mobile	

## **Text Captions**

**Click** in the box to type in your **Username**.

Usernames follow the standard defined in this training:

Username: First Initial, Middle Initial, Last Name, Last four digits of phone number

Example: First name: Lab Middle name: CareEvolve Last name: Trainer Phone: 614.111.1234 Username: LCTrainer1234

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Password: Your initial password to the application will be Password1.		
You will be forced to change your password upon initial login.		
Note: Passwords must be at least 6 characters long containing letters and digits.	##≞ OhioHealth	
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	Phone: 614-566-5236	
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## **Text Captions**

Click in the box to type in your Password.

Password: Your initial password to the application will be **Password1**.

You will be forced to change your password upon initial login.

**Note**: Passwords must be at least 6 characters long containing letters and digits.

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your administrator will know the location code for your		
facility.		
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**Text Captions** 

Click in the box to type in your Location.

**Location**: Each location has a code assigned to it; your administrator will know the location code for your facility.

In this instance, the location code will be WEBR for Webinar

# Slide 9 - Slide 9

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Phone: 614-566-5236	
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Username: LCTrainer Password: Location: WEBR Location: Username Laboratr Phone: Click Log In to log into CareEvolve,	
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**Text Captions** 

Click Log In to log into CareEvolve.

Slide 11 - Slide 11

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	Once you are logged into CareEvolve, you	u will have		
	the access to your patient's laboratory r	results.		
	© C	areEvolve™		

## **Text Captions**

Click Logout to successfully logout of the application.

Once you are logged into CareEvolve, you will have the access to your patient's laboratory results.

Slide 12 - Slide 12

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	Desktop Icon for CareEvolve
Romested by 📿	CareEvolve/OhioHealth Results on your
	Click the Minimize button to see the desktop.
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Laboratory Services	
ohiohealth.com	
You have successfully logged off.	
Username:	
Password:	
Location:	
Log in	
Laboratory Help Desk	
Phone: 614-566-5236	
© CareEvolve *	
Standard   Mobile	

**Text Captions** 

# Desktop Icon for CareEvolve

If you do not have an icon for CareEvolve/OhioHealth Results on your desktop please follow these steps.

Click the Minimize button to see the desktop.

#### Slide 13 - Slide 13

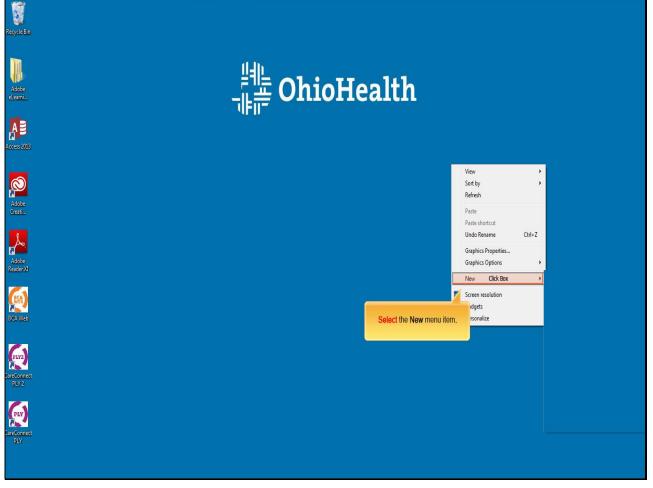


## **Text Captions**

Left click anywhere on the desktop.

Note: You will Right click in the live environment.

#### Slide 14 - Slide 14



**Text Captions** 

Select the New menu item.

#### Slide 15 - Slide 15



**Text Captions** 

Select the Shortcut menu item.

## Slide 16 - Slide 16

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Click the Type the location of the new item: to enter a location.

# Slide 17 - Slide 17

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Click the Next button after you have typed in the location.

## Slide 19 - Slide 19

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**Text Captions** 

Click in the Type a name for this shortcut: box to create a title for the new icon.

# Slide 20 - Slide 20

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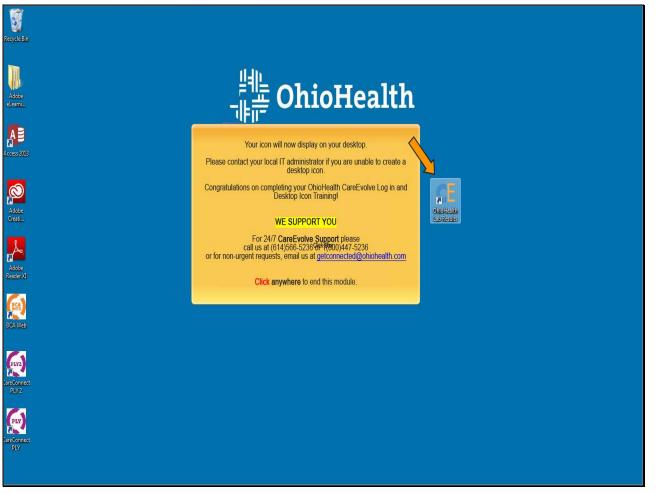
### Slide 21 - Slide 21

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**Text Captions** 

**Click** the **Finish** button.

#### Slide 22 - Slide 22



#### **Text Captions**

Your icon will now display on your desktop.

Please contact your local IT administrator if you are unable to create a desktop icon.

Congratulations on completing your OhioHealth CareEvolve Log in and Desktop Icon Training!

# WE SUPPORT YOU

For 24/7 **CareEvolve Support** please call us at (614)566-5236 or 1(800)447-5236 or for non-urgent requests, email us at <u>getconnected@ohiohealth.com</u>

Click anywhere to end this module.