

Vocera Command Reference

Action Voice Command (examples in *italics*)

| Action | Voice Command (examples in <i>italics</i>) |
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| Getting Started | |
| Log in. | Say your first and last name in response to the prompt. |
| Log out. | Log me out. |
| Find out who is logged in to the Badge. | Who am I? |
| Listen to the Welcome tutorial. | Play Welcome tutorial. |
| Record your name. | Record my name. |
| Record, play back, or erase your greeting. | Record my greeting. Play my greeting. Erase my greeting. |

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| Train the Genie | |
| Train the Genie to recognize the way you say a name. | Learn a name. Learn a group name. Learn a location name. |
| Delete the learned name. | Unlearn name (group name, location name). |
| Train the Genie to recognize the way you say commands. | Learn commands. Learn more commands. |
| Delete all your learned commands. | Unlearn commands. |

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| Place Calls | |
| Call a Badge user. | Call John Smith . |
| Call a group member. | Call Tech Support . |
| Place an urgent call to a Badge user.* | Urgently call John Smith . |
| Place an urgent call to a group member.* | Urgently call Tech Support . |
| Call a user with a department name.* | Call John Smith in Hardware . |
| Call a user with first name and a department name.* | Call Sue in Hardware . |
| Call an address book entry.* | Call Poison Control . |
| Call an outside buddy.* | Call My Mom . |
| Call an extension.* | Dial extension 5120 . |
| Call a local or long-distance telephone number.* | Dial an outside number. |
| Redial the last phone number.* | Redial number. |
| Send touch tones through a badge. | 1. <i>While on a call, double-click the Hold/DND button.</i> 2. <i>At the beep, say the number.</i> 3. <i>Say "Yes" to confirm.</i> |

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| Send and Listen to Messages | |
| Send a standard or urgent message to a Badge user or to all members of a group (without trying to call them). | Record a message for John Smith . Record an urgent message for John Smith . Record a message for Tech Support . |
| Play new voice messages. | Play messages. Play messages from Joe Smith . Play messages from Marketing . |
| Play new text messages. | Play text messages. |
| Play old (previously played) voice messages. | Play old messages. Play old messages from John Smith . Play old messages from Marketing . |
| Play old (previously played) text messages. | Play old text messages. |
| Delete voice messages, played or not. | Delete all messages. Delete messages from John Smith . |
| Delete text messages, played or not. | Delete all text messages. Delete all text messages from John Smith . |
| Issue commands while playing a message. (Press the Call button before saying the command.) | Delete. Time. Save. Back. Repeat. Cancel. |

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|---|--|
| Forward Calls* | |
| Forward calls to a Badge user or to a group. | Forward my calls to John Smith . Forward my calls to Tech Support . |
| Forward calls to a number in your profile. | Forward my calls to my desk phone. Forward my calls to my cell phone. Forward my calls to my home phone. Forward my calls to my voice mail. |
| Forward to an internal extension. | Forward my calls to extension 3425 . |
| Forward to an outside number. | Forward my calls to an outside number. Forward my calls to another number. |
| Stop forwarding (and accept calls on your Badge again). | Stop forwarding. |

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| Transfer a Call | |
| Transfer a call in progress to a Badge user, group members, or desk extension. | Press the Hold/DND button to put the call on hold, then press the Call button and say: Transfer to John Smith . Transfer to Tech Support . Transfer to extension 2457 .* |

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| Send and Receive Numeric Pages | |
| Send a page to a person or group in the Vocera system. | Page Tom Mailer . Page Tech Support . |
| Send a page to an outside number. | Page an outside number. |
| Send a page to an internal number. | Page number 39647 . |
| Allow Badge users to send you numeric pages.* | Enable pages.* |
| Stop receiving numeric pages from badge users.* | Disable pages.* |

* Commands that require permission from system administrator.

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| Speak or Spell | |
| In addition to speaking the full name, you can spell either the first name, the last name, or both names to contact a person: | Always speak or spell the full name to contact a group or a place: <ul style="list-style-type: none"> Call Poison Control Call P-O-I-S-O-N-C-O-N-T-R-O-L Spelling can improve speech recognition. Spelling is so effective that it may work even when it is slightly incorrect! <i>Make sure you speak with an even pace and say each letter distinctly when you spell a name.</i> |
| <ul style="list-style-type: none"> Call Jesse Hart Call J-E-S-S-E Call H-A-R-T Call J-E-S-S-E-H-A-R-T | |

Action Voice Command (examples in *italics*)

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| Broadcast to a Group* | |
| Initiate a broadcast to a group. | Broadcast to Tech Support . |
| Initiate an urgent broadcast to a group. | Urgently broadcast to Tech Support . |
| Initiate an urgent broadcast to the emergency broadcast group. | Double-click the Call button and begin speaking. |
| Reply to everyone. | 1. Press and hold the Call button before the broadcast ends. <ul style="list-style-type: none"> If it is OK to talk, you hear a chime. If someone else has already started to reply, you hear a warning tone. 2. Begin speaking. 3. When finished, release the Call button. Everyone in the broadcast group hears a chime, letting them know they can reply. |

| Action | Voice Command (examples in <i>italics</i>) |
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| Join or Leave a Group* | |
| Add yourself to groups. | Add me to Tech Support . Add me to multiple groups. |
| Remove yourself from groups. | Remove me from Tech Support . Remove me from multiple groups. |

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|---|---|
| Use Instant Conferences | |
| Join a conference. | Join the conference for Cashiers .* |
| Leave a conference. | Leave the conference for Cashiers .* |
| Start conferencing or reply (when you are already in a conference). | 1. Press and hold the Call button. <ul style="list-style-type: none"> If it is OK to talk, you hear a chime. If someone else has already started to reply, you hear a warning tone. 2. Begin speaking. 3. When finished, release the Call button. Everyone in the conference hears a chime, letting them know they can reply. |
| Find out what conference you are in. | What conference am I in? |
| Find out who is in your conference. | Who is in my conference? |
| Find out who is in any conference. | Who is in the conference for Managers ? |
| Cancel or block conferences. | Press the Hold/DND button. |

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| Make a Three-Way Conference Call | |
| Initiate a conference call. | Conference James Madison and Mary Lamb . |
| Add another party to a call (unsupervised method). | 1. Press the Hold/DND button to put your call on hold. 2. Press the Call button to summon the Genie and say: Invite Robin Woods . |
| Add another party to a call (supervised method). | 1. Press the Hold/DND button to put your call on hold. 2. Press the Call button to summon the Genie and say: Call Robin Woods . Your Badge connects to that party. 3. After speaking with the new party, press the Hold/DND button. When the Genie asks if you want to conference the parties, do either of the following: <ul style="list-style-type: none"> Say "Yes" to create a conference call between you and the other two parties. Say "No" to place the new party on hold and speak to the original caller. |
| Initiate an urgent conference call. | Urgently conference James Madison and Mary Lamb . |
| Urgently add another party to a call (unsupervised method). | 1. Press the Hold/DND button to put your call on hold. 2. Press the Call button to summon the Genie and say: Urgently invite Jo Lee . |
| Urgently add another party to a call (supervised method). | 1. Press the Hold/DND button to put your call on hold. 2. Press the Call button to summon the Genie and say: Urgently call Jo Lee . |

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| Using Announce Through Speaker | |
| Play announcements through Badge speaker when headset is plugged in. | Turn announce through speaker on. |
| Play announcements through headset when headset is plugged in. | Turn announce through speaker off. |

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|--|---|
| Work with Sites | |
| Log in at your home site. | Press the Call button, say your first and last name when prompted. |
| Log in at a site you are visiting. | 1. Press the Call button, then wait to hear the login prompt. 2. Connect to your home site: Connect to San Jose . 3. Wait for the prompt, then say your name to log in: April Buckley . |
| Call a user at your current site. | Call April Buckley . |
| Call a user at a remote site or any arbitrary site.* | 1. Connect to San Jose . 2. Call April Buckley . |

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|-----------------------------------|---|
| Use Care Transition | |
| Start a Care Transition session.* | Access Care Transition.* |
| Record a shift change report.* | Record shift report.* Record shift change report.* Record shift change with April Buckley .* |
| Play a shift change report.* | Play shift report.* Play shift change report.* |
| Record a transfer report.* | Record transfer report.* |
| Play a transfer report.* | Play transfer report.* |
| Record a charge report.* | Record charge report.* Record charge report with April Buckley .* |
| Play a charge report.* | Play charge report.* |

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|--|---|
| Other Information | |
| Find out which groups you are in. | What groups am I in? |
| Find out who is in a particular group. | Who is in Technical Support ? |
| Check the current time and date. | What time is it? |